



Regular Monthly Meeting Minutes
Thursday, March 4, 2021 – 6:00 pm

- I. Call to Order – 6:01 pm x**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Larry Patton	Trustee, (3/2023)	X		
Imebet Stewart	Trustee, President (3/2023)	X		
Mayokun Oshin	Trustee, (3/2023)	X		
Alescia Teel	Trustee, (2/2023)	X		
Dr. Laretha Odumosu	Trustee, (2/2023)	X		
William Keeby	Trustee, (2/2023)		X	
Derrick Johnson	Trustee, (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

IV. Board Business

- a. Approve Mr. Johnson for a 2-year term ending marc
- b. Oath of Office-Derrick Johnson

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton		X				Imebet Stewart	1st	X			
Mayokun Oshin		X				Alescia Teel	2 nd	X			
Dr. Laretha Odumosu		x				William Keeby					X
Derrick Johnson		X									

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **March 4, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			
Mayokun Oshin		X				Alescia Teel		X			
Dr. Laretha Odumosu		X				William Keeby					X
Derrick Johnson				X							

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **February 4, 2021** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart		X			
Mayokun Oshin		X				Alescia Teel		X			
Dr. Laretha Odumosu	2 nd	X				William Keeby					X
Derrick Johnson				X							

VII. Public Comments

VIII. Committee Reports

IX. Co-Head(s) of School Report

a. Ongoing/Old Business

- i. Committee Meetings now precede Board Meeting

b. Academic: Curriculum, Instruction and Assessment Progress

- i. Reopened Monday, February 19th for Special Populations (SPED, ELL and Struggling Students)
- ii. NJSLA and all state have been temporarily suspended until April 4th
- iii. High School Principal Resident Onboarded February 16th
- iv. Surveying Teachers and Staff about interest in teaching Saturday School and Summer School in responses to learning loss
- v. Learning Loss Study Data from Empower K12
- vi. Inspection days coming up March 18-19th
- vii. Attendance Action Planning-updates attendance plan
- viii. Technology prep for remote NJSLA on hold
- ix. Technology planning for 2021 (Erate) commences as we plan on the two buildings
- x. Bellwether Project (NSVF) updates
- xi. High School launch and hiring

c. Partnerships

- i. Cisco MOU signed for 2022

d. Dashboard Review/Board Business

- i. Dashboard updated with charter goals
- ii. Learning Loss Data Review
- iii. Walkthrough of monthly, quarterly, trimester data for Trustees: Attendance
- iv. Walkthrough of our Attendance Plan

e. Lease/Building/Facilities

- i. Planning for Grade 9-520 Chestnut Street-results of walkthrough on February 10th
- ii. Right of first refusal 171 Division Street

f. Meals/Lunch

- i. Demand is about 50 meals per day on Mondays and Thursdays

g. Compliance and Fundraising

- i. CSP Grant Application due out later this month, but Achievers will apply in fall cycle

h. Recruitment/Retention for Staff and Students

- i. Enrollment for Grades 6,7 and 8
- ii. Hiring updates for 2022

X. Executive Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton						Imebet Stewart					
Mayokun Oshin						Alescia Teel					
Dr. Laretha Odumosu						William Keeby					
Derrick Johnson											

XI. Adjourn Executive Session and Reconvene Regular Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton						Imebet Stewart					
Mayokun Oshin						Alescia Teel					
Dr. Laretha Odumosu						William Keeby					
Derrick Johnson											

XII. Motions for Approval

477,372 \$ 30,635 \$ 45,000 \$13,818 vs 15417 +1600

1. Finance

- a. **Board Secretary’s and Treasurer’s Report:** To approve the Secretary’s and Treasurer’s Reports for February 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **Bills List:** To approve bills and check list for the period February 5, 2021 to March 4, 2021.
- c. To approve the following payrolls:

February 15, 2021	\$62,750.70
February 28, 2021	\$64,397.88

- d. To accept the 2019-2020 School Year CAFR (Comprehensive Annual Financial Report) and AMR (Auditor’s Management Report).
- e. **SEMI Waiver only 16 students:**

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year; and

WHEREAS, the Achievers Early College Prep Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2020-2021 school year, and

NOW THEREFORE BE IT RESOLVED, that the Achievers Early College Prep Charter School Board of Trustees hereby authorizes the Head of School to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021-2022 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			
Mayokun Oshin		X				Alesica Teel		X			
Dr. Laretha Odumosu		X				William Keeby					X
Derrick Johnson		X									

2. Contracts

- a. To approve the contract with Zoom Video Communications, Inc for a new rate plan of 25 licenses at a total of \$3998.00 annually.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart		X			
Mayokun Oshin		X				Alescia Teel		X			
Dr. Laretha Odumosu	2 nd	X				William Keeby					X
Derrick Johnson		X									

3. Buildings & Grounds

4. Personnel

- a. To approve the 12-month contract for Cypress AL-Hadi, Operations Manager, salary of \$67,000, effective February 22, 2021.
- b. To approve the FY21 technical support stipend to Myra Bellamy for \$4750.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			
Mayokun Oshin		X				Alescia Teel		X			
Dr. Laretha Odumosu		X				William Keeby					X
Derrick Johnson		X									

5. Curriculum/Special Education

6. Policy/Misc.

XIII. Enrollment Report

Grade	2021	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Wait
6			85	90	90	90	90	89	88					
7			92	90	90	91	90	90	90					
8			82	83	84	84	84	84	84					

Total			259	263	264	265	264	263	262				
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XIV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, April 1, 2021.

XV. Adjourn Public Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton						Imebet Stewart					
Mayokun Oshin						Alescia Teel					
Dr. Laretha Odumosu						William Keeby					
Derrick Johnson											